#### <u>COMMITTEES OF THE COUNCIL - Appointed and Designated by</u> Mayor (NJSA40:69A-123)

The following **Council Committees** are hereby established with the following council members serving as noted:

Finance, Grants, Leasing & Personnel Committee – Walsifer & Carvelli

Beach, Harbor, Parks, Shade Tree & Environment Committee – Brennan & McCracken

Planning, Zoning, Roads, Water/Sewer & Housing – McCracken & Wann

Public Safety Committee (police, fire and first aid, lifeguards) – Walsifer & McCracken

Community Services Committee (including youth services, recreation, senior citizen services, Drug Alliance, ADA, Senior citizens) – Wann & Brennan

#### REPORT OF MAYOR WALSIFER

#### **JANUARY 5, 2021**

I, Mark Walsifer, Mayor of the Borough of Belmar hereby appoint the following individuals as members to the Local Emergency Planning Committee:

#### **Primary Staff**

Director: Mayor Mark Walsifer

Coordinator: Frank Cinelli

OEM 1<sup>st</sup> Deputy Coordinator – Ed Kirschenbaum OEM 2<sup>nd</sup> Deputy Coordinator – Thomas Cox OEM 3<sup>rd</sup> Deputy Coordinator – Robbin Kirk OEM 4<sup>th</sup> Deputy Coordinator – John Maguire

#### **Staff Positions**

Communications/IT Officer – Tina Scott Resource Officers (2) – TBA Haz-Mat WMD Officer – George Burr Finance Officer – Ricardo Llanos

#### **Secondary Staff:**

Councilwoman: Pat Wann
Councilman: Tom Brennan
Councilman: Jim McCracken
Councilman: Tom Carvelli
Borough Clerk: April Claudio
Borough Attorney: Jerry Dasti
Borough Engineer: Gerald Freda
Police Department: Tina Scott
Administrator – Ed Kirschenbaum

Fire Chief: George Burr First Aid: Rob Demartin

Public Works & Utilities: Andrew Huisman

Code Enforcement: Robert Poff

Safety Committee Chairman – Charles Vanderlinde

Fire Administrator/Marshal – Ryan Dullea

Superintendent/Principals of Belmar Elementary School, St. Rose Grammar School and St. Rose

High School

Monmouth County Board of Health

RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF BELMAR, COUNTY OF MONMOUTH, STATE OF NEW JERSEY,

APPOINTING JERRY J. DASTI, ESQUIRE, AS BOROUGH ATTORNEY

WHEREAS, there exists a need for professional services for attorneys, architects,

engineers and other various municipal professionals; and

WHEREAS, a contract for professional services pursuant to N.J.S. 40A:11-

5(1)(a)(I) and N.J.S. 19:44A-20.5 may be awarded without advertisement for bids or bidding in

that the required services must be performed by persons authorized by law to practice a recognized

profession, whose practice is regulated by law, and the performance of which requires knowledge

of an advanced and specialized type.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the

Borough of Belmar, County of Monmouth, State New Jersey, that Jerry J. Dasti, Esquire, of the

firm of Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors, with offices located at 620 W.

Lacey Road, Forked River, New Jersey, 08731, be and hereby is appointed as Borough Attorney

for the Borough of Belmar for a term beginning January 1, 2021 until December 31, 2021. This is

a non-fair and open appointment; and

BE IT FURTHER RESOLVED that the Borough Attorney shall be compensated

at an hourly rate not to exceed \$175.00 per hour.

offered the above resolution and moved its adoption. Seconded by and adopted by the following

vote on roll call:

Council Members:

**AYES** 

NAYS

ABSTAIN

**ABSENT** 

Mayor Walsifer

Mr. Brennan

Mr. McCracken

Mr. Carvelli

Ms. Wann

Adopted:

1

RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF BELMAR, COUNTY OF MONMOUTH, STATE OF NEW JERSEY,

APPOINTING CHRISTOPHER KOUTSOURIS, ESQUIRE, OF THE FIRM OF DASTI, MURPHY, McGUCKIN, ULAKY, KOUTSOURIS & CONNORS, AS

LABOR ATTORNEY

WHEREAS, there exists a need for professional services for attorneys, architects,

engineers and other various municipal professionals; and

WHEREAS, a contract for professional services pursuant to N.J.S. 40A:11-

5(1)(a)(I) and N.J.S. 19:44A-20.5 may be awarded without advertisement for bids or bidding in

that the required services must be performed by persons authorized by law to practice a recognized

profession, whose practice is regulated by law, and the performance of which requires knowledge

of an advanced and specialized type.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the

Borough of Belmar, County of Monmouth, State New Jersey, that Christopher Koutsouris,

Esquire, of the firm of Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors, with offices

located at 620 W. Lacey Road, Forked River, New Jersey, 08731, be and hereby is appointed as

Labor Attorney for the Borough of Belmar for a term beginning January 1, 2021 until December

31, 2021. This is a non-fair and open appointment; and

BE IT FURTHER RESOLVED that the Labor Attorney shall be compensated at

an hourly rate not to exceed \$175.00 per hour.

offered the above resolution and moved its adoption. Seconded by and adopted by the following

vote on roll call:

Council Members:

**AYES** 

NAYS

ABSTAIN

**ABSENT** 

Mayor Walsifer

Mr. Brennan

Mr. McCracken

Mr. Carvelli

Ms. Wann

Adopted:

1

#### **RESOLUTION AUTHORIZING A 2021 TEMPORARY BUDGET**

WHEREAS, the Local Budget Law provides that (where any contracts, commitments, or payments are to be made prior to the final adoption of the 2021 Budget) temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

**WHEREAS**, not exceeding 26.25 percent of the total operating appropriations in the 2020 budget may be temporarily appropriated less full debt service for 2021;

**NOW, THEREFORE, BE IT RESOLVED** that the attached temporary appropriations be made and that a certified copy of the resolution be transmitted to the Chief Financial Officer for her records:

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council Members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer Mr. Brennan Mr. McCracken

Mr. Carvelli Ms. Wann

#### 2021 Temporary Budget Resolution

#### CURRENT

| 2020 Current Budget<br>2020 Debt Service<br>2020 Capital Improvement Fund             | \$<br>\$ | 17,909,297.73<br>2,110,741.22<br>(20,000.00) |
|---|----------|--|
| Subtotal  | \$       | 20,000,038.95                                |
| 26.25%  | \$       | 5,250,010.22                                 |
| Add Back 2021 Debt Service<br>Add Back 2021 Capital Improvement Fund                  |          | 2,028,281.54<br>20,000.00                    |
| Total Maximum Allowable   | \$       | 7,298,291.76                                 |
| WATER/SEWER UTILITY   |          |  |
| 2020 Water/Sewer Utility Budget<br>2020 Debt Service<br>2020 Capital Improvement Fund | \$<br>\$ | 3,823,711.75<br>(556,440.63)                 |
| Subtotal  | \$       | 3,267,271.12                                 |
| 26.25%  | \$       | 857,658.67                                   |
| Add Back 2021 Debt Service<br>Add Back 2021 Capital Improvement Fund                  | \$       | 539,334.49                                   |
| Total Maximum Allowable   | \$       | 1,396,993.16                                 |
| BEACH UTILITY   |          |  |
| 2020 Beach Utility Budget<br>2020 Debt Service<br>2020 Capital Improvement Fund       |          | 4,909,858.49<br>(523,100.00)<br>(10,000.00)  |
| Subtotal  | \$       | 4,376,758.49                                 |
| 26.25%  | \$       | 1,148,899.10                                 |
| Add Back 2021 Debt Service<br>Add Back 2021 Capital Improvement Fund                  |          | 475,750.00<br>10,000.00                      |
| Total Maximum Allowable   | \$       | 1,634,649.10                                 |

#### PARKING UTILITY

| 2020 Parking Utility Budget<br>2020 Debt Service<br>2020 Capital Improvement Fund |          | 122,900.00 |
|---|----------|------------|
| Subtotal  | \$       | 122,900.00 |
| 26.25%  | \$       | 32,261.25  |
| Add Back 2021 Debt Service<br>Add Back 2021 Capital Improvement Fund              | \$<br>\$ | -          |
| Total Maximum Allowable   | \$       | 32,261.25  |

#### RESOLUTION APPOINTING AND CONFIRMING VARIOUS MUNICIPAL PROFESSIONALS

WHEREAS, there exists a need for professional services for attorneys, architects, engineers, and other various municipal professionals.

WHEREAS, a contract for professional services pursuant to N.J.S. 40A:11-5(1)(a)(I) and N.J.S.19:44A-20.5 may be awarded without advertisement for bids or bidding in that the required services must be performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which requires knowledge of an advanced and specialized type.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Belmar that the following be and are hereby appointed and confirmed to their respective positions:

Borough Engineer-Gerald J. Freda, P.E.

Leon S. Avakian, Inc. 321 Newman Springs Road Red Bank, NJ 07719

Alternate Engineers: Mott Macdonald

> 3 Paragon Way Freehold, NJ 07728

**T&M** Associates

200 Century Parkway Suite B

Mt. Laurel, NJ 08054

Najarian Associates One Industrial Way Eatontown, NJ 07724

French & Parello Associates 1800 Route 34, Suite 101

Wall, NJ 07719

Tax Maps-**Civil Solutions** 

215 Bellevue Avenue Hammonton, NJ 08037

Borough Bond/ -Michael Gluck, Esq.

Gluck & Walrath, LLP 11 Wharf Avenue Red Bank, NJ 07701

Alternate Conflict/

John M. Cantelupo, Esq. Bond Counsel Archer Law Firm

Riverview Plaza 10 Highway 35 Red Bank, NJ 07701

Redevelopment Counsel Jerry J. Dasti, Esq.

Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors

620 W. Lacey Road Forked River, NJ 08731

Public Defender -Robert Musto

> Musto & Alevras 51 Green Street

Woodbridge, NJ 07095

Auditor -Robert Allison, C.P.A.

Holman, Frenia & Allison P.C.

194 East Bergen Place Red Bank, NJ 07701

Special Counsel -Sean T. Kean, Esq. Cleary, Giacobbe, Alfierie, Jacob LLC 955 State Route 34, Suite 200 Matawan, NJ 07747

Michael L. Collins, Esq. Archer Law Firm Riverview Plaza 10 Highway 35 Red Bank, NJ 07701

William Blaney, Esq. Blaney & Karavan, P.C. 2132 Dune Drive, Suite 11 Avalaon, NJ 08202

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council Members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer Mr. Brennan Mr. McCracken Mr. Carvelli Ms. Wann

RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF BELMAR, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, APPOINTING BOROUGH ADMINISTRATOR WITH ADVICE AND CONSENT OF THE BOROUGH COUNCIL

WHEREAS, Mayor Mark Walsifer has advised the Borough Council of the appointment of Edward D. Kirschenbaum, Sr., as Borough Administrator for a term effective January 1, 2021 to December 31, 2021.

**NOW, THEREFORE, BE IT RESOLVED**, by Borough Council of the Borough of Belmar, County of Monmouth, State New Jersey, that it does approve, ratify and affirm that Edward D. Kirschenbaum, Sr., be and is hereby designated and appointed.

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council Members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer

Mr. Brennan

Mr. McCracken

Mr. Carvelli

Ms. Wann

### RESOLUTION APPOINTING A SUPERINTENDENT OF PUBLIC WORKS WITH ADVICE AND CONSENT OF THE BOROUGH COUNCIL

**WHEREAS,** Mayor Walsifer has advised the Borough Council of the appointment of John Maguire as Superintendent of Public Works for a term effective January 1, 2021 to December 31, 2021.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council that it does approve, ratify and affirm that John Maguire is hereby designated to be appointed Superintendent of Public Works and hereby authorizes the Business Administrator and/or Mayor to sign the employment contract.

offered the above resolution and moved its adoption.

Seconded by and adopted by the following vote on roll call:

Council members: AYES NAYS ABSTAIN ABSENT

Mr. Carvelli

Mr. McCracken

Ms. Wann

Mr. Brennan

Mayor Walsifer

RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF BELMAR, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, APPOINTING BROWN & BROWN METRO LLC OF ROSELAND, NEW JERSEY, AS INSURANCE BROKER/CONSULTANT

**BE IT RESOLVED** by the Mayor and the Council of the Borough of Belmar that Brown & Brown Metro LLC located in Roseland, New Jersey, be and is hereby appointed as Insurance Broker/Consultant of record for a term terminating December 31, 2021. This is a non-fair and open appointment.

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council Members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer

Mr. Brennan

Mr. McCracken

Mr. Carvelli

Ms. Wann

## RESOLUTION APPOINTING COORDINATOR AND MEMBERS TO THE AMERICAN WITH DISABILITIES (ADA) FOR THE BOROUGH OF BELMAR

**BE IT RESOLVED** by the Mayor and Council of the Borough of Belmar that the following persons be appointed members of The American with Disabilities Committee (ADA) for a term expiring December 31, 2021.

#### **MEMBERS:**

Patricia Wann Mary Louise Anderson Joanne DeBenedictis Carol Cupoli Michael O'Connell Linda Sharkus

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council Members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer Mr. Brennan Mr. McCracken Mr. Carvelli Ms. Wann

### RESOLUTION APPOINTING MEMBERS TO THE BELMAR SHADE TREE COMMISSION

**BE IT RESOLVED,** by the Mayor and Council that pursuant to N.J.S.A. 40:64-1 and Borough Ordinance No. 1991-19 which established a Shade Tree Commission of the Borough of Belmar, that the following persons are hereby appointed members of the Shade Tree Commission with advice and consent of the Borough Council.

**Members Term Expiration** 

Gregory Glezman 12/31/2021 Jim Sharrock, Alternate 12/31/2021

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council Members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer Mr. Brennan Mr. McCracken Mr. Carvelli

Mr. Carvell Ms. Wann

#### RESOLUTION AUTHORIZING INVESTMENT OF FUNDS

WHEREAS, the Mayor and Borough Council deem it advisable to invest in interest bearing securities when there are funds on hand over and above immediate cash needs; and

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor be and is authorized to determine when such funds are available for investment, and to invest such funds by purchasing United States Government Securities or Certificates of Deposit in authorized and eligible depositories.

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council Members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer

Mr. Brennan

Mr. McCracken

Mr. Carvelli

Ms. Wann

### RESOLUTION OF THE BOROUGH OF BELMAR APPOINTING MUNICIPAL PROSECUTOR AND ALTERNATE MUNICIPAL PROSECUTORS

WHEREAS, the Mayor and Council wish to appoint Sean Kean, Esq., to serve as Municipal Prosecutor for 2021 at a pro rata salary of \$35,000.00 (thirty five thousand dollars) per annum; and,

WHEREAS, the need exists to appoint qualified individuals to serve as Alternate Township Prosecutors in the event of the unavailability of the Township Prosecutor, who shall serve on an as-needed basis; and,

WHEREAS, pursuant to Local Finance Notice 2005-32, such salaried appointments are not subject to the Fair and Open Process; and,

WHEREAS, the Alternate Township Prosecutors shall be compensated for their services in an amount not to exceed a pro rata share of the salary or compensation provided to the Township Prosecutor for his or her services during the calendar year of appointment.

NOW, THEREFORE, BE IT RESOLVED that Sean Kean, Esq. be appointed Municipal Prosecutor and that Morgan R. Montano, Esq., James Carton, Esq., Meghan Bennett, Esq., and Susan De Simone, Esq., be and hereby are appointed as Alternate Township Prosecutors through 2021, consistent with the foregoing terms.

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council Members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer

Mr. Brennan

Mr. McCracken

Mr. Carvelli

Ms. Wann

## RESOLUTION APPOINTING AND CONFIRMING MEMBERS TO THE BOARD OF ADJUSTMENT AS PER BOROUGH ORDINANCE 2004-21

**BE IT RESOLVED** by the Borough Council of the Borough of Belmar that the following persons be and are hereby appointed to the Board of Adjustment per Borough Ordinance 2004-21:

| Members:                            | Term Expiring |
|-------------------------------------|---------------|
| John Lisko                          | 12/31/2024    |
| Holly Dietz                         | 12/31/2023    |
| Charles Ross, Alternate #1          | 12/31/2022    |
| Thomas Palmisano, Alternate #2      | 12/31/2022    |
| Annemarie Drazenovich, Alternate #3 | 12/31/2022    |
| Michael Druz, Alternate #4          | 12/31/2022    |

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council Members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer Mr. Brennan Mr. McCracken Mr. Carvelli Ms. Wann

#### RESOLUTION APPOINTING AND CONFIRMING APPOINTMENTS TO THE ENVIRONMENTAL COMMISSION AS PROVIDED BY BOROUGH ORDINANCE 1991-3 AND ORDINANCE 2004-19

**BE IT RESOLVED** by the Borough Council of the Borough of Belmar that the following are appointed to the Environmental Commission as recommended per Borough Ordinance:

| Members:      | <u>Term Expiring</u> |
|---------------|----------------------|
| Ed Lippincott | 12/31/2022           |
| Nozer Mehta   | 12/31/2022           |
| Tom Burke     | 12/31/2022           |

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council Members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer Mr. Brennan Mr. McCracken Mr. Carvelli Ms. Wann

## RESOLUTION APPOINTING MEMBERS TO THE HARBOR COMMISSION AS PERMITTED BY N.J.S.A. 40:68-22 AND BOROUGH ORDINANCE 1995-02

**BE IT RESOLVED** by the Borough Council of the Borough of Belmar that the following persons be and are hereby appointed to the Harbor Commission per N.J.S.A. 40:68-22 and Borough Ordinance 1995-02.

| <u>Members</u>  | Term Expiring |
|-----------------|---------------|
| Thomas Brennan  | 12/31/2021    |
| Joseph Vrola    | 12/31/2021    |
| Roy Childers    | 12/31/2021    |
| William McKim   | 12/31/2021    |
| Robert Lynch    | 12/31/2021    |
| Michael Kalena  | 12/31/2021    |
| Michael Hackett | 12/31/2021    |
| Michael Druz    | 12/31/2021    |
|                 |               |

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council Members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer Mr. Brennan Mr. McCracken Mr. Carvelli

Ms. Wann

#### RESOLUTION APPOINTING AND CONFIRMING APPOINTMENT TO THE TOURISM COMMISSION AS PROVIDED BY BOROUGH ORDINANCE 1993-3

**BE IT RESOLVED** by the Borough Council of the Borough of Belmar that the following are appointed to the Tourism Commission as recommended per Borough Ordinance 1993-3 with a term expiring December 31, 2021.

#### Members

Thomas Brennan, Council Rep

Don Tarrant

William McKim

Nicholas Foster

Frank Cinelli

Daniel White

Christine Cardellino

Chris Brandl

Stephen Lacko

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council Members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer

Mr. Brennan

Mr. McCracken

Mr. Carvelli

Ms. Wann

## RESOLUTION CONSENTING TO APPOINTMENT OF TRUSTEE TO THE BELMAR FREE PUBLIC LIBRARY AS PERMITTED BY N.J.S.A.40:54-9

**BE IT RESOLVED** by the Borough Council of the Borough of Belmar that the following appointments for Trustees of the Belmar Free Public Library are approved and confirmed:

| <u>Members</u>  | Term Expiring     |
|---|-------------------|
| Mayor Mark Walsifer                                       | December 31, 2021 |
| Mayor's Liaison – Charity Scordato                        | December 31, 2021 |
| David Hallman, Superintendent of Belmar Elementary School | December 31, 2021 |
| Sharon Russell-Fowler                                     | December 31, 2022 |
| Patricia Hutchinson                                       | December 31, 2022 |
| Darleen Havens  | December 31, 2022 |

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council Members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer Mr. Brennan Mr. McCracken Mr. Carvelli

Ms. Wann

### RESOLUTION SETTING FORTH RULES OF ORDER FOR MEETINGS OF THE MAYOR AND COUNCIL

**BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Belmar that effective January 1, 2021 the following Rules of Order shall govern the meetings of the Mayor and Council:

A. The Mayor and Council shall meet pursuant to N.J.S.A. 10:4-6 "Open Public Meetings Act." Regular Meetings shall be held in the Council Chambers, Municipal Complex, 601 Main Street, Belmar, New Jersey or via Zoom during the COVID-19 pandemic, on those dates and times as determined by resolution of the Mayor and Council.

- B. The Order of Business at all Regular Meetings shall be as follows:
  - 1. Call to Order Roll Call.
  - 2. Pledge of Allegiance
  - 3. Moment of Silence
  - 4. Receipt of Bids
  - 5. Special Presentations
  - 6. Petitions
  - 7. Minutes of Previous Meeting
  - 8. Reports of Mayor and Council
  - 9. Public Session for Resolutions
  - 10. Resolutions by Consent
  - 11. Resolutions
  - 12. Ordinances
  - 13. Public
  - 14. Adjourn

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council Members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer

Mr. Brennan

Mr. McCracken

Mr. Carvelli

Ms. Wann

### RESOLUTION APPOINTING AND CONFIRMING APPOINTMENT TO THE LOCAL ASSISTANCE BOARD

**BE IT RESOLVED,** by the Mayor and Borough Council of the Borough of Belmar that the following persons be and is appointed to the Local Assistance Board as per N.J.S.A. 44:8-116.

Mayor Mark Walsifer for a term expiring December 31, 2021

Bridget Dudas, for a term expiring December 31, 2021

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council Members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer

Mr. Brennan

Mr. McCracken

Mr. Carvelli

Ms. Wann

## RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS FOR THE BOROUGH OF BELMAR 2021

**BE IT RESOLVED** that the Asbury Park Press and The Coast Star be and are designated official newspapers and Tapinto Belmar/Lake Como shall be designated as an official electronic news source of the Borough of Belmar for the publication of advertisements and notices required by law to be published by the Borough of Belmar. Said advertisements or notices may be published in either or all.

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council Members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer Mr. Brennan Mr. McCracken Mr. Carvelli

Ms. Wann

## RESOLUTION DETERMINING RATE OF INTEREST TO BE CHARGED ON DELINQUENT WATER/SEWER CHARGES AS PERMITTED BY BOROUGH ORDINANCE 1997-19

**BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Belmar that the rate of interest to be charged for the non-payment of water/sewer charges on or before that date when they would become delinquent, and providing that no interest shall be charged if payment of any installment is made by the thirtieth calendar day following the date upon which the meter/adjusted bill is due. The rate of interest shall accrue at a rate of eighteen percent (18%) per annum, and shall be added to and payable with the amount of the bill.

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council Members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer Mr. Brennan Mr. McCracken Mr. Carvelli

Ma Wann

Ms. Wann

## RESOLUTION DETERMINING RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES AND ASSESSMENTS AS PERMITTED BY N.J.S.A. 54:4-67

**BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Belmar that the rate of interest to be charged for the non-payment of taxes and assessments on or before the date when they would become delinquent, and may provide that no interest shall be charged if payment on any installment is made within the tenth calendar day following the date upon which the same became payable. The rate so fixed shall be 8% per annum on the first \$1,500.00, of delinquency and 18% per annum on any amount in excess of \$1,500.00, to be calculated from the date the tax was payable until the date of actual payment.

**BE IT FURTHER RESOLVED** that an additional penalty of six (6) percent be charged on any delinquency in excess of ten thousand (\$10,000.00) dollars and such delinquency shall be calculated on the sum of all taxes from year to year and not to be calculated on an individual year basis as permitted by N.J.S.A. 54:4-67; and

**BE IT FURTHER RESOLVED** that tax sale certificates shall accrue interest charges on the amount of the sale as follows:

- 1. Two (2) percent from (\$200.00) dollars to (\$4,999.) dollars; and
- 2. Four (4) percent from (\$5,000.) dollars to \$9,999.) dollars; and
- 3. Six (6) percent in excess of ten thousand (\$10,000.).

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council Members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer

Mr. Brennan

Mr. McCracken

Mr. Carvelli

Ms. Wann

# RESOLUTION APPOINTING DIRECTORS OF DEPARTMENTS AS ESTABLISHED BY ARTICLE III, DEPARTMENTS AND OFFICES, SECTIONS 2-11 AND 2-12, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL

WHEREAS, Article III, Departments and Offices, Section 2-11 Establishment and Section 2-12 Department heads and subordinates of the Administrative Code provides for the establishment of sixteen departments under the direction and supervision of the Mayor as chief executive; and

**WHEREAS**, Mayor Walsifer has advised the Borough Council of his appointments of certain individuals to head each department and they shall be called Directors.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council that it does consent to the appointments as follows:

- 1. Department of Administration Edward Kirschenbaum, Sr.
- 2. Department of Finance Ricardo Llanos
- 3. Department of Public Safety Tina Scott
- 4. Department of Code Enforcement Robert Poff
- 5. Department of Public Works John Maguire
- 6. Department of Recreation Barry Trogu
- 7. Department of Purchasing Bridget Dudas
- 8. Department of Human Resources Samantha Waters
- 9. Department of Special Operations Frank Cinelli
- 10. Department of Buildings & Grounds Andrew Huisman
- 11. Department of Municipal Clerk April Claudio
- 12. Department of Information Technology Marshall Boxer

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council Members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer

Mr. Brennan

Mr. McCracken

Mr. Carvelli

Ms. Wann

#### RESOLUTION APPOINTING AND CONFIRMING APPOINTMENTS COMMUNITY DEVELOPMENT PROGRAM REPRESENTATIVES FOR 2021

**BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Belmar that the following persons are appointed as Representatives:

Community Development Program Representatives:

Edward Kirschenbaum, Borough Administrator

Alternate - April Claudio, Municipal Clerk

For the term expiring December 31, 2021

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council Members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer Mr. Brennan Mr. McCracken Mr. Carvelli

Ms. Wann

## A RESOLUTION AUTHORIZING THE RETENTION OF SPECIAL COUNSEL ON BEHALF OF THE BOROUGH OF BELMAR FOR ANIMAL HOUSE HEARING OFFICER

WHEREAS, the Mayor and Borough Council have determined that the Borough's retention of Special Counsel is desirable to represent the interests of the Borough in situations where the Borough Attorney may have a conflict of interest or where the Borough of Belmar or the Borough Attorney determines that the retention of counsel with specialized knowledge or experience will be advantageous to the Borough of Belmar; and,

WHEREAS, the award of a contract for legal services pursuant to N.J.S.A. 40A:11-5(1)(a)(i) may be awarded without advertisement for bids or bidding in that the required services must be performed by an attorney at law in the State of New Jersey, a person authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which requires knowledge of an advance and specialized type; and,

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Council of the Borough of Belmar that Paul Capotorto Esquire, of Leyden, Capotrto, Ritacco & Corris P.C. be and is hereby authorized to represent the interests of the Borough of Belmar as Animal House Hearing Officer.

**BE IT FURTHER RESOLVED,** that the Mayor and Borough Clerk be and are authorized to execute a contract for legal services as noted above and the Borough Clerk shall publish a notice of the nature, duration, service and amount of this contract, together with a statement that the Resolution and contract are on file and available for inspection in the Borough Clerk's Office; and,

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection. Notice of the adoption of this resolution shall be published once in The Coast Star, our official newspaper.

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council Members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer Mr. Brennan

Mr. McCracken

Mr. Carvelli

Ms. Wann

#### RESOLUTION ADOPTING CASH MANAGEMENT PLAN

**BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Belmar that a Cash Management Plan for the Borough of Belmar be adopted as follows:

All monies received from any source by or on behalf of the Borough of Belmar or any of its officers, boards or departments shall be deposited within 48 hours after the receipt thereof to the credit of an account of the Borough of Belmar in, Central Jersey Bank, Bank of America, Ocean First Bank, Sovereign Bank, PNC Bank, TD Bank, New Jersey Community Bank, and the New Jersey State Cash Management Fund. In so far as is possible all deposits shall be to interest bearings accounts and transfers shall be made to demand accounts as issuance of checks are authorized by the Mayor and Finance Committee.

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council Members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer Mr. Brennan Mr. McCracken Mr. Carvelli

Ms. Wann

RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF BELMAR, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, APPOINTING MEMBERS TO THE PARK AND RECREATION COMMISSION FOR THE BOROUGH OF BELMAR

**BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Belmar, County of Monmouth, State New Jersey, that the following persons be appointed members to the Park and Recreation Commission as follows:

| MEMBERS:        | TERM EXPIRES: |
|-----------------|---------------|
| Barry Trogu     | 12/31/2021    |
| Kyle Rizzitello | 12/31/2021    |
| Theresa Pringle | 12/31/2021    |
| Amy Leonard     | 12/31/2021    |
| Patricia Wann   | 12/31/2021    |
| Joseph Mangione | 12/31/2021    |

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council Members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer Mr. Brennan Mr. McCracken Mr. Carvelli Ms. Wann

## RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF BELMAR, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, AUTHORIZING SIGNATORS FOR THE BOROUGH BELMAR

**BE IT RESOLVED** by Borough Council of the Borough of Belmar, County of Monmouth, State New Jersey, that the following three persons are hereby authorized to sign all Borough checks:

Mayor Mark Walsifer Ricardo Llanos, C.F.O April Claudio, Borough Clerk

**BE IT FURTHER RESOLVED** that it is the intent of the Borough Council that the Mayor, Borough Clerk and Certified Financial Officer each must sign all checks.

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council Members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer

Mr. Brennan

Mr. McCracken

Mr. Carvelli

Ms. Wann

# RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND THE BOROUGH OF BELMAR TO IDENTIFY FUND COMMISSIONER AND SAFETY REPRESENTATIVES TO THE CENTRAL JERSEY JOINT INSURANCE FUND

**WHEREAS**, the Borough of Belmar joined the Central Jersey Joint Insurance Fund to provide liability, auto, workers compensation and fire insurance coverage as part of our limited self insurance program; and

**WHEREAS**, each year the Mayor will execute an Agreement and the Borough of Belmar must identify the Fund Commissioner, alternate and safety representative and alternate.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Belmar, County of Monmouth, State of New Jersey according to the following:

- 1. Edward Kirschenbaum shall serve as the fund commissioner for the year 2021.
- 2. John Maguire shall serve as the alternate fund commissioner.
- 3. John Maguire shall serve as the safety delegate to the JIF.
- 4. The Mayor be authorized to execute Agreement.
- 5. A certified copy of this Resolution and the executed agreement shall be provided by the Municipal Clerk to the Central Jersey Joint Insurance Fund.

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council Members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer

Mr. Brennan

Mr. McCracken

Mr. Carvelli

Ms. Wann

## RESOLUTION APPOINTING AND CONFIRMING VARIOUS POSITIONS OF THE VITAL STATISTICS OFFICE IN THE BOROUGH OF BELMAR, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

**BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Belmar that the following be and are appointed and confirmed to the following positions, at such compensation as provided by Borough Ordinance:

April Claudio Registrar Vital Statistics

Term 1-1-2021 To 12-31-2023

Bridget Dudas Deputy Registrar Vital

Term 1-1-2021 Statistics

To 12-31-2023

Kelly Williams Alternate Registrar Vital

Term 1-1-2021 Statistics

To 12-31-2023

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer Mr. Brennan Mr. McCracken Mr. Carvelli Ms. Wann

RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF BELMAR, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, APPOINTING A TAX COLLECTOR

**BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Belmar, County of Monmouth, State New Jersey that Albert Jardine be appointed as Tax Collector for a term expiring December 31, 2021.

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer

Mr. Brennan

Mr. McCracken

Mr. Carvelli

Ms. Wann

#### RESOLUTION APPOINTING FIRE MARSHALL AND FIRE OFFICIAL

**WHEREAS**, a need exists to provide an on site Fire Marshall/Fire Official pursuant to the N.J.A.C. 5:71-2.3(b)2 et seq; and

**WHEREAS,** Ryan Dullea is a certified Fire Official and qualifies to be a Fire Marshall/Fire Official for the Borough.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council that Ryan Dullea be and is hereby appointed Fire Official at such compensation as shall be provided by Borough Ordinance.

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council members: AYES NAYS ABSTAIN ABSENT Mayor Walsifer

Mr. Brennan Mr. McCracken Mr. Carvelli Ms. Wann

#### RESOLUTION APPOINTING MEMBERS TO THE BELMAR PLANNING BOARD

**BE IT RESOLVED,** by the Mayor and Council of the Borough of Belmar that the following persons are hereby appointed to the Belmar Planning Board:

Class II MemberTerm ExpiringNick Valente12/31/20221

Class III MemberTerm ExpiringCouncilman Thomas Carvelli12/31/2021Mayor Mark Walsifer12/31/2021

Class IV MemberTerm ExpiringRick Meyer12/31/2024Mike Campbell12/31/2024

Class IV Alternate MembersTerm ExpiringRobert Forte12/31/2022Sal Marchese12/31/2022

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer Mr. Brennan Mr. McCracken Mr. Carvelli Ms. Wann

RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF BELMAR, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, APPOINTING PUBLIC ADVOCATE WITH ADVICE AND CONSENT OF THE BOROUGH COUNCIL

WHEREAS, Mayor Mark Walsifer has advised the Borough Council of the appointment of Peter Piro, Esq. as Public Advocate for a term effective January 1, 2021 to December 31, 2021.

**NOW, THEREFORE, BE IT RESOLVED**, by Borough Council of the Borough of Belmar, County of Monmouth, State New Jersey, that it does approve, ratify and affirm that Peter Piro Esq., be and is hereby designated and appointed. This is a non-fair and open appointment.

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council Members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer

Mr. Brennan

Mr. McCracken

Mr. Carvelli

Ms. Wann

## RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF BELMAR, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, CREATING A FINANCE ADVISORY COMMITTEE FOR THE BOROUGH OF BELMAR

**BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Belmar, County of Monmouth, State New Jersey, that a Finance Advisory Committee be hereby created and the following members shall be appointed with a term expiring December 31, 2021:

#### MEMBERS:

Mayor Mark Walsifer
Councilman Tom Carvelli
Ricardo Llanos, CFO
Christine Manolio, Assistant CFO
Edward Kirschenbaum, Business Administrator
John Carvelli
Frederick Petschauer
Michael D'Agnes
Gregory Glezman

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council Members: AYES NAYS ABSTAIN ABSENT

Mr. Brennan

Ms. Wann

Mr. McCracken

Mr. Carvelli

Mayor Walsifer

### RESOLUTION APPOINTING AN ASSISTANT SUPERINTENDENT OF PUBLIC WORKS WITH ADVICE AND CONSENT OF THE BOROUGH COUNCIL

**WHEREAS,** Mayor Walsifer has advised the Borough Council of the appointment of William Musto as Assistant Superintendent of Public Works.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council that it does approve, ratify and affirm that William Musto is hereby designated to be appointed Assistant Superintendent of Public Works and hereby authorizes the Business Administrator and/or Mayor to sign the employment contract.

offered the above resolution and moved its adoption.

Seconded by and adopted by the following vote on roll call:

Council members: AYES NAYS ABSTAIN ABSENT

Mr. Carvelli

Mr. McCracken

Ms. Wann

Mr. Brennan

Mayor Walsifer

### RESOLUTION APPROVING DRIVERS OF FIRE APPARATUS FOR HOOK & LADDER FIRE COMPANY NO. 1 FOR 2021

**WHEREAS,** Volunteer Hook and Ladder Fire Co. No. 1 has advised the Borough Council that the following men be added as approved drivers or operators of fire apparatus for the year 2021:

Ladder 2-90

Head Driver Tucker Brendle Assistant Driver Steve Hudson

Rescue 2-86

Head Driver Justin Pettit Assistant Driver Logan Rogers

Ladder 2-90 Approved Drivers:

Joe Rizzitello Sr, George Komitas, Doug Brand, Joe Rizzitello Jr, Cliff Russel, Tucker Brendle, Steven Hudson, Logan Rogers, Steve Contreras, Joe Tompey, Tom Winemiller, Donny Zessin, Bob Pollock, Justin Pettit, James Yannazzone

Rescue 2-86 Approved Drivers:

Joe Rizzitello Sr, George Komitas, Doug Brand, Mike Provenzano, Joe Rizzitello Jr, Cliff Russel, Tucker Brendle, Steven Hudson, Logan Rogers, Steve Contreras, Joe Tompey, Tom Winemiller, Donny Zessin, Bob Pollock, Justin Pettit, James Yannazzone

**WHEREAS**, the aforesaid drivers or operators have been certified to and approved as competent by the Fire Chief.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Belmar that the action of the Hook & Ladder Fire Company No. 1 in appointing the aforesaid drivers or operators be and the same are confirmed and approved and the persons so appointed be confirmed in their respective positions.

**BE IT FURTHER RESOLVED** that the above named drivers be authorized to drive or operate either vehicle in the event of any emergency fire call.

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council members: AYES NAYS ABSTAIN ABSENT Mayor Walsifer

Mr. Brennan Mr. McCracken Mr. Carvelli

Ms. Wann

### RESOLUTION APPROVING DRIVERS OF FIRE APPARATUS FOR GOODWILL HOSE FIRE COMPANY NO. 1 FOR 2021

**WHEREAS**, Goodwill Hose Fire Co. No. 1 has advised the Borough Council that the following men be added as approved drivers or operators of fire apparatus for the year 2021:

Engine 3-75

Head Driver: Mario Gargiulo Assistant

Driver: Chip Cavanagh Jr.

Engine 3-76

Head Driver: Brad Child Assistant

Driver: Ken Child

Approved Drivers Both Apparatus:

William Aker, Michael Allen, Eugene Cavanagh Jr., Brad Child, 'Cody Child, Ken Child, Jerry Ciccone, Jason Downin, Fank Neigel, Glenn Pingle, Tyler Pringle, Sean Pringle, Adam Sherman, Charles Spannos, Peter Sykes, Louis Theilen Jr., Gregory Wilusz, Mario Gargiulo

**WHEREAS**, the aforesaid drivers or operators have been certified to and approved as competent by the Fire Chief.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Belmar that the action of the Goodwill Hose Fire Company No. 1 in appointing the aforesaid drivers or operators be and the same are confirmed and approved and the persons so appointed be confirmed in their respective positions.

**BE IT FURTHER RESOLVED** that the above named drivers be authorized to drive or operate either vehicle in the event of any emergency fire call.

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council members: AYES NAYS ABSTAIN ABSENT Mayor Walsifer

Mr. Brennan Mr. McCracken

Mr. Carvelli

Ms. Wann

### RESOLUTION APPROVING DRIVERS OF FIRE APPARATUS FOR UNION FIRE COMPANY NO. 1 FOR 2021

**WHEREAS**, Goodwill Hose Fire Co. No. 1 has advised the Borough Council that the following men be added as approved drivers or operators of fire apparatus for the year 2021:

Engine 1-76

Head Driver Dominick Lorusso Assistant Driver Nick Lorusso

Engine 1-75

Head Driver Victor Lorusso Assistant Driver Russel Lorusso

Both Apparatus Approved Drivers:

Devin Auen, George Burr, Mike Burr, Jamie Damaso, Ric Henderson, Mike Hines, Steve Hines, Charles Lorusso Jr, Dominick Lorusso, Nick Lorusso, Patsy Lorusso, Russel Lorusso, Victor Lorusso, Nick Mihalic, Barry Trogu, Rich White

**WHEREAS**, the aforesaid drivers or operators have been certified to and approved as competent by the Fire Chief.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Belmar that the action of the Goodwill Hose Fire Company No. 1 in appointing the aforesaid drivers or operators be and the same are confirmed and approved and the persons so appointed be confirmed in their respective positions.

**BE IT FURTHER RESOLVED** that the above named drivers be authorized to drive or operate either vehicle in the event of any emergency fire call.

offered the above resolution and moved its adoption. Seconded by and adopted by the following vote on roll call:

Council members: AYES NAYS ABSTAIN ABSENT

Mayor Walsifer

Mr. Brennan

Mr. McCracken

Mr. Carvelli

Ms. Wann